



TEXAS DEPARTMENT OF AGRICULTURE
COMMISSIONER SID MILLER

August 28, 2023

Re: Texas Community Development Block Grant (TxCDBG) program
September 2023 Revisions to the Texas CDBG Project Implementation Manual

Dear Stakeholders:

The Texas Department of Agriculture (TDA) has prepared a draft of the 2023 (Revised) Texas CDBG Project Implementation Manual (2023 Revised TxCDBG Manual). Once the TxCDBG Manual is adopted, effective date September 1, 2023, these new rules will apply to all current grant agreements.

TDA welcomes feedback on this draft document. Please send any comments to CDBGReporting@TexasAgriculture.gov. The changes listed above and other relevant program information will be included in the 2023 TxCDBG Implementation Workshops, beginning in July 2023. Please see the TxCDBG Training page of the TDA website for Workshop details.

Thank you for your efforts to assist rural Texas communities.

Sincerely,

Suzanne Barnard
Director, TxCDBG Programs

Highlights of the draft 2023 Revised TxCDBG Manual

Manual Chapter	Description of changes
Introduction	Minor clarifying edits
Chapter 1 Administration & Reporting	Minor clarifying edit – published notices Removed text – Section 3 Service Area map
Chapter 2 Financial Management	New text – ineligible costs
Chapter 3 Environmental Review	Multiple clarifying edits
Chapter 4 Special Conditions	New text – project signage for community-wide projects New policy – Buy America Preference
Chapter 5 Procurement Procedures	New text – pre-qualified services procurement method no longer available New text – options during bidding New text – project definition for small purchase procurement New text – change order eligibility, including remobilization
Chapter 6 Acquisition	New text – eminent domain and water rights
<i>Chapter 7 Labor Standards</i>	<i>No revisions</i>
<i>Chapter 8 Force Account</i>	<i>No revisions</i>
Chapter 10 Civil Rights	New text – Section 3 Service Area map
Chapter 11 Grant Agreement Amendments	New text – deadline to submit amendments
<i>Chapter 12 Grant Agreement Closeout</i>	<i>No revisions</i>
Chapter 13 Monitor Review	New text – Non-compliance violation penalties
<i>Chapter 14 Single Audit Requirements</i>	<i>No revisions</i>
Section B Planning	New text – restored planning activity descriptions previously found in Exhibit A
Section C Housing Rehabilitation	New text – revised maximum unit cost
Section D Texas Capital Funds	Deleted (all remaining TCF projects submitted closeouts under current Manual)
Appendix F	New text – unit price

Additional revision August 2023

Manual Chapter	Description of changes
Chapter 5 Procurement Procedures & Chapter 10 Civil Rights	Removed text – HUD’s Section 3 Opportunity Portal has been discontinued; relocated posting requirements for contracting opportunities to Chapter 5
Chapter 10 Civil Rights	Clarifying edit – added table for LEP Safe Harbor thresholds
Chapter 11 Grant Agreement Amendments	Clarifying edit – corrected financial penalty language New text – amendments after PCR is certified